

headandneck
5000

Newsletter 13 December 2015

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5000



**Christmas is coming
The goose is getting fat
H&N5000 has outstanding DCFs
We need you to send them back!!!**



Outstanding Data Capture Forms

5 Baseline DCFs and 75 Month 4 DCFs are still outstanding!!

205 Month 12 DCFs are more than 4 months overdue

Please can you send the outstanding Baseline and Month 4 DCFs to us as soon as possible; **we need to receive them by the 31st December**. All twelve month DCFs need to reach us by the end of February 2016. If you are having problems collecting the data please let us know.

Tissue sample invoices

We need to receive outstanding tissue invoices by the 31st December.

You can still send in and be paid for new tissue, but tissue blocks sent to us before the 30th November 2015 must be invoiced before the end of the year. We will be unable to pay for the tissue after this point. Please contact us if you would like to check what you have outstanding.

12 Month Follow Up Data Capture Forms

Please remember that it is the treatments that have started after month 4 that we need you to record in B2.

If you complete and send your forms in late please add a comment to tell us that you have only collected data up to the 12 month time point.

Mortality Forms

Please remember to send a mortality form for all patients who have died before the twelve month timepoint. We know that the information is often difficult to find, but please complete as much of the form as you can, and let us know of any difficulties that you have in getting hold of the information.

Amendments

Amendment 11 related to our Access Policy for sharing the Head & Neck 5000 data with other researchers. The Ethics Committee felt that this was not a substantial amendment, so while the amendment was rejected, the REC had no issues with our policy. The Access Policy can be found on our website.

Amendment 12 has just been submitted. This amendment requests an extension of our linkage with registries such as the Health and Social Care Information Centre (HSCIC) and Public Health England (PHE); it does not involve any further work from site staff. The protocol has been updated to version 3.11 (version 3.10 was not in use, it related to amendment 11)

Data Queries

A huge thank you to all of you who have been working hard to complete the query spreadsheets. We really appreciate your hard work. Do get in touch if you are not sure how to answer any of the queries.

H&N5000 Follow Up Study

The Head & Neck 5000 Follow Up Study is almost ready to be submitted to the Ethics Committee. We will be sending out an expression of interest form for you to complete to let us know if you are able to take part. Please return these promptly.

Participants who consented to Head & Neck 5000 at least three years ago will be eligible to take part. Participants who did not consent to further contact from researchers, and those who have withdrawn from H&N5000, will be excluded from the study.

The study will consist of a questionnaire for patients to fill in and a Data Capture Form for the research teams to complete. Patients will not need to re-consent to the Follow Up Study; an opt-out reply slip will be sent with the questionnaires for participants to send back should they no longer wish to remain in the study.

We are applying for portfolio adoption for the new study and are in touch with the Research Network to discuss how we register recruitment figures.

**Thank you all very much for your ongoing support for
Head & Neck 5000**

